SPSP 2023 Annual Convention
FEBRUARY 23-25 | ATLANTA GA

2023 Symposium Speaker Submission Guide

Convention Experience

The SPSP Annual Convention format is still in development. More information will be provided at a later date regarding in-person and virtual presentation options.

Information Needed for Submissions

Use this guide to gather all of the necessary information and return it to your symposium chair. The chair will use this information to complete a symposium submission for the SPSP 2023 Annual Convention. Submissions will be accepted from **June 22, 2022–July 20, 2022**. *In the event that the symposium is not accepted, this talk will* ***not*** *be automatically converted to a poster. The talk must be submitted separately as a single presenter submission in order to be considered for this option.*

1	Presentation Title *(max. 10 words-use title case–do not use all caps or unnecessary punctuation, such as quotation marks around the title or a period at the end)*	
2	Presenter Name *(First & Last)*	
3	Presenter Email	
4	Presenter Institution *(no dept. info)*	
5	Co-Author 1 Name *(First & Last)*	
6	Co-Author 1 Email	
7	Co-Author 1 Institution *(no dept. info)*	
8	Co-Author 2 Name *(First & Last)*	
9	Co-Author 2 Email	
10	Co-Author 2 Institution *(no dept. info)*	
11	Co-Author 3 Name *(First & Last)*	
12	Co-Author 3 Email	
13	Co-Author 3 Institution *(no dept. info)*	
14	Co-Author 4 Name *(First & Last)*	
15	Co-Author 4 Email	
16	Co-Author 4 Institution *(no dept. info)*	
17	Co-Author 5 Name *(First & Last)*	
18	Co-Author 5 Email	
19	Co-Author 5 Institution *(no dept. info)*	
20	400-character (with spaces) max. description *(for program)*	
21	1200-character (with spaces) max. abstract/summary *(for evaluation purposes - do not include names or other identifying information in abstract body to ensure blind review)*	
22	This work is:	☐ Empirical ☐ Theoretical/Review (does not present original data) ☐ Intervention/Application

23	If empirical—total number of studies	
24	If empirical —total sample across all studies	
25	If empirical—describe the strengths and limitations of your sample for answering your research question (e.g., in size, demographics, diversity)	
26	Are all data collected?	☐Yes ☐No ☐N/A
27	If YES: Will you be able to analyze it prior to the conference?	☐Yes ☐No
28	If NO, specify the following: a) Total desired sample size b) Total number already collected c) Total already scheduled for the future d) Total still needed to schedule (i.e. not complete or scheduled yet) e) Estimated completion date for all data collection f) Will you be able to analyze it prior to the conference? (Yes or No)	a) b) c) d) e) f)
29	Please select one option that best describes your work:	☐ Research Not Being Prepared for Publication ☐ Manuscript In Preparation (unpublished) ☐ Manuscript Under Review (unpublished) ☐ Manuscript In Press/Production ☐Published (specify year(s):_____)
30	Please explain whether and how this submission advances the equity, inclusion, and anti-racism goals of SPSP. This may include, but is not limited to: The research participants in the sample; the methods used in the research; the members of the research team(s) involved in the work (e.g., background, diversity, career stage, affiliation type); the content of the presentation (e.g., critical theories, prejudice, equity, cross-cultural research).	

Additional Information *(not used as part of the peer review process)*

Presentation Format Selection:

The convention will have virtual on-demand sessions and in-person sessions. Indicate what type of programming type you are applying for:

❒ I am applying to present in-person
❒ I am applying to present on-demand

❒ I understand that first/presenting authors may only submit for one symposium submission per the SPSP Policies. Should any first/presenting author be found noncompliant with this policy, all associated submissions will be disqualified.

I understand if my session is presented in-person:
❒ Up to one speaker within my symposia talk may pre-record their presentation to be played in-person by the session Chair. This speaker is not required to be in-person, but is required to register for the virtual program. All other speakers must present in person. No hybrid presentations will be possible.

❒ The session must be pre-recorded in advance of the in-person program. It will be made available for on-demand viewing. If this is not possible due to proprietary information or content that cannot be made accessible on-demand or other extenuating circumstances, please alert meetings@spsp.org for an exemption.

☐ SPSP's Constellation Program honors a luminary figure in social and/or personality psychology (previously the Legacy Award, this has been renamed the Constellation Program). **Check the box to indicate your presentation should include a "Constellation" tag**. This year, SPSP honors Mahzarin R. Banaji as the 2023 Constellation Program Honoree for her many contributions to our field. One of the unique features of the Constellation Program is that it allows presenters to self-identify their work as being part of the honoree's legacy. Common reasons to identify work as part of the Constellation Program include being connected to the honoree as a former student/postdoc/student of a student/etc., or relying on concepts, theories, and findings strongly associated with the honoree. We are asking submitters to identify this during the submission process so the digital program can include the "Constellation" tag alongside other keywords in order to enhance recognition of the honoree across all presentation types.

☐ If accepted, will you require accommodations for a disability to present? Examples of accommodations include, and are not limited to, type of microphone, ramp for stage access, rehearsal time, etc. (You will be contacted for more information after acceptance notifications.) Your response will only be visible to SPSP staff.

Collaboration Zone: Are you organizing a Symposium submission on a particular topic, but need more collaboration? Use the Collaboration Zone to submit information about your submission to find like-minded collaborators.

For any questions on the submission process, please contact SPSP Meetings staff at meetings@spsp.org.