**2023 Undergraduate Submission Guide**

Please use this form to gather all of the necessary information for submitting an undergraduate submission for consideration for the 2023 SPSP Convention (Feb 23-25, 2023). This submission period is for **undergraduate students only\*;** the general submission period ends on July 20. The undergraduate submission portal will open during the general submission period on June 22nd but will be open through **September 21, 2022**.

New this year! Undergraduates may submit two different submission types.

1. Undergraduate Poster: Will be in person during the 2023 Convention in Atlanta, GA
2. Recorded Research Spotlight (name may change): This will be a virtual option for submitters to submit a 2-minute on demand video presentation.

**Convention Experience**

The SPSP Annual Convention format is still in development. More information will be provided at a later date regarding in-person and virtual presentation options.

**Information Needed for Submission**

**Poster Content**

|  |  |  |
| --- | --- | --- |
| 1 | Poster title |  |
| 2 | First Keyword *(choose from list below)* |  |
| 3 | Second Keyword *(choose from list below)* |  |
| 4 | 400-character (with spaces) max. description *(for printed program)* |  |
| 5 | 1200-character (with spaces) max. Abstract *(for evaluation purposes)****\* Do not*** *include names or other identifying info in abstract body to ensure blind review.* |  |
| 6 | Presenter Name *(First & Last)* |  |
| 7 | Presenter Email |  |
| 8 | Presenter Institution *(no dept. info)* |  |
| 9 | Co-Author 1 Name *(First & Last)* |  |
| 10 | Co-Author 1 Email |  |
| 11 | Co-Author 1 Institution *(no dept. info)* |  |
| 12 | Co-Author 2 Name *(First & Last)* |  |
| 13 | Co-Author 2 Email |  |
| 14 | Co-Author 2 Institution *(no dept. info)* |  |
| 15 | Co-Author 3 Name *(First & Last)* |  |
| 16 | Co-Author 3 Email |  |
| 17 | Co-Author 3 Institution *(no dept. info)* |  |
| 18 | Co-Author 4 Name *(First & Last)* |  |
| 19 | Co-Author 4 Email |  |
| 20 | Co-Author 5 Institution *(no dept. info)* |  |
| 21 | Co-Author 5 Institution *(no dept. info)* |  |
| 22 | Co-Author 5 Institution *(no dept. info)* |  |
| 23 | This work is: | 🗖Empirical 🗖Theoretical/Review (does not present original data) |
| 24 | If empirical - total number of studies |  |
| 25 | If empirical - total sample across all studies |  |
| 26 | Eligibility: 🗖I understand that the first/presenting author must meet one of the following criteria: be currently enrolled in an undergraduate program OR received a bachelor’s degree in 2022 OR received a bachelor’s degree in the past three years but is not enrolled in a graduate program. |
| 27 | In what year did you receive or will you receive your bachelor’s degree? |  |

**Additional Information *(not used as part of the peer review process)***

You may choose one of two options for your undergraduate submission. One is a live in-person poster session, while the other is a virtual on-demand video presentation. **Please choose only one option.**

Undergraduate Poster: In–person, scheduled during a one-hour time slot, will present in front of a poster board

Recorded Research Spotlight (name may change): Virtual, no scheduled presentation time, will upload a 2-minute video presentation for viewing on demand.

[SPSP’s Constellation Program](https://meeting.spsp.org/programming/featured-sessions/legacy-program) honors a luminary figure in social and/or personality psychology (previously the Legacy Award, this has been renamed the Constellation Program). **Check the box to indicate your presentation should include a “Constellation” tag**. This year, SPSP honors Mahzarin R. Banaji as the 2023 Constellation Program Honoree for her many contributions to our field. One of the unique features of the Constellation Program is that it allows presenters to self-identify their work as being part of the honoree's legacy. Common reasons to identify work as part of the Constellation Program include being connected to the honoree as a former student/postdoc/student of a student/etc., or relying on concepts, theories, and findings strongly associated with the honoree. We are asking submitters to identify this during the submission process so the digital program can include the "Constellation" tag alongside other keywords in order to enhance recognition of the honoree across all presentation types.

 If accepted, will you require accommodations for a disability to present? Examples of accommodations include, and are not limited to, type of microphone, ramp for stage access, rehearsal time, etc. (You will be contacted for more information after acceptance notifications.) Your response will only be visible to SPSP staff.