**2023 Roundtable Unconference Submission Guide**

Please use this form to gather all of the necessary information for submitting a roundtable unconference submission for consideration for the 2023 SPSP Convention (Feb 23-25, 2023). **New! Submissions will be accepted until July 27, 2022 at 11:59 PM ET. \*Please note that the original deadline, July 20, has been extended due to uncertainty around the convention location**\*

**Roundtable Unconference**

**NEW! Roundtable Unconference**: Pitch your ideas. Discuss lessons learned. Showcase best practices. Have a casual conversation about recent scientific issues. This format is ideal for someone who doesn't have data to present, but would like the opportunity to connect with colleagues and be included on the program. You will be assigned a 60-minute time slot to be at a designated table. Attendees will be able to rotate among the tables to talk with all presenters.

**Presentation requirements:**

* Handout upload (optional)
* 60-minute roundtable presented live

**Information Needed for Submission**

**Roundtable Unconference Content**

|  |  |  |
| --- | --- | --- |
| 1 | Discussion Topic Title |  |
| 2 | First Keyword *(choose from list below)* |  |
| 3 | Second Keyword *(choose from list below)* |  |
| 4 | 200-character (with spaces) max. description *(for marketing)* |  |
| 6 | Discussion Leader Name *(First & Last)* |  |
| 7 | Discussion Leader Email |  |
| 8 | Discussion Leader Institution/Affiliation *(no dept. info)* |  |

 If accepted, will you require accommodations for a disability to present? Examples of accommodations include, and are not limited to, type of microphone, ramp for stage access, rehearsal time, etc. (You will be contacted for more information after acceptance notifications.) Your response will only be visible to SPSP staff.