**2023 Symposium Chair Submission Guide**

**Convention Experience**

The SPSP Annual Convention format is still in development. More information will be provided at a later date regarding in-person and virtual presentation options.

**Information Needed for Submissions**

Use this guide to gather all of the necessary information for submitting a symposium for consideration for the 2023 SPSP Annual Convention. We recommend collecting the below information before the submission portal opens to avoid delays in completing your submission. **New! Submissions will be accepted until July 27, 2022 at 11:59 PM ET. \*Please note that the original deadline, July 20, has been extended due to uncertainty around the convention location**\*

|  |  |  |
| --- | --- | --- |
| 1 | Symposium Title *(max. 10 words-use title case–do not use all caps or unnecessary punctuation, such as quotation marks around the title or a period at the end)* |  |
| 2 | First Keyword *(choose from list below)* |  |
| 3 | Second Keyword *(choose from list below)* |  |
| 4 | 400-character (with spaces) max. description *(for program)* |  |
| 5 | 1200-character (with spaces) max. abstract *(for evaluation purposes-do not**include names or other identifying information in abstract body to ensure blind review)* |  |
| 6 | Chair Name *(First & Last)* |  |
| 7 | Chair Email |  |
| 8 | Chair Institution *(no dept. info)* |  |
| 9 | Co-Chair Name\*\* *(First & Last)*  |  |
| 10 | Co-Chair Email\*\* |  |
| 11 | Co-Chair Institution\*\* *(no dept. info)* |  |
| 12 | Please explain whether and how this submission [advances the equity, inclusion, and anti-racism goals of SPSP](https://spsp.org/events/equity-anti-racism-goals). This may include, but is not limited to: The research participants in the sample; the methods used in the research; the members of the research team(s) involved in the work (e.g., background, diversity, career stage, affiliation type); the content of the presentation (e.g., critical theories, prejudice, equity, cross-cultural research).  |   |
| 13 | For each of the talks in your symposium (minimum 3, maximum 4) you will need to collect information from the speaker. **Please send the Symposium Speaker Guide to each of your speakers to collect the necessary information to complete the Symposium Submission.** |

\*\**If applicable (minimum of one chair is required, two maximum.)*

**Additional Information *(not used as part of the peer review process)***

**Presentation Format Selection:**

The convention will have virtual on-demand sessions and in-person sessions. Indicate what type of programming type you are applying for:

I am applying to present in-person

I am applying to present on-demand

 I understand that the speaker/co-author order I submit online will be the one used if my symposium is accepted. Speaker substitutions requests will be handled on a case-by-case basis, but speaker order will not be changed.

 I understand that all chairs and presenters may only submit for one symposium per the SPSP Policies. Should any chair(s) or presenter(s) of this session be found noncompliant with this policy, all associated submissions will be disqualified.

I understand for my symposium (if in-person):

 Up to one speaker may pre-record their presentation to be played in-person by the session Chair. This speaker is not required to be in-person, but is required to register for the virtual program. All other speakers must present in person. No hybrid presentations will be possible.

 All sessions presented in-person will be required to pre-recorded their session in advance of the in-person program. It will be made available for on-demand viewing by all attendees, including those only attending virtually. If this is not possible due to proprietary information or content that cannot be made accessible on-demand or other extenuating circumstances, please alert meetings@spsp.org for an exemption.

[SPSP’s Constellation Program](https://meeting.spsp.org/programming/featured-sessions/legacy-program) honors a luminary figure in social and/or personality psychology (previously the Legacy Award, this has been renamed the Constellation Program). **Check the box to indicate your presentation should include a “Constellation” tag**. This year, SPSP honors Mahzarin R. Banaji as the 2023 Constellation Program Honoree for her many contributions to our field. One of the unique features of the Constellation Program is that it allows presenters to self-identify their work as being part of the honoree's legacy. Common reasons to identify work as part of the Constellation Program include being connected to the honoree as a former student/postdoc/student of a student/etc., or relying on concepts, theories, and findings strongly associated with the honoree. We are asking submitters to identify this during the submission process so the digital program can include the "Constellation" tag alongside other keywords in order to enhance recognition of the honoree across all presentation types.

If accepted, will you require accommodations for a disability to present? Examples of accommodations include, and are not limited to, type of microphone, ramp for stage access, rehearsal time, etc. (You will be contacted for more information after acceptance notifications.) Your response will only be visible to SPSP staff.

**Collaboration Zone:** Are you organizing a Symposium submission on a particular topic, but need more collaboration? Use the [Collaboration Zone](https://meeting.spsp.org/submissions/collaboration-zone) to submit information about your submission to find like-minded collaborators.

**KEYWORDS**

Aggression/Anti-Social Behavior

Applied Social Psychology

Attitudes/Persuasion

Belonging/Rejection

Close Relationships

Culture

Disability

Diversity

Emotion

Evolution

Field Research/Interventions

Gender

Groups/Intergroup Processes

Individual Differences

Intergroup Relations

Judgment/Decision-Making

Language

Law

Lifespan Development

Mental Health/Well-Being

Meta-Analysis

Methods/Statistics

Morality

Motivation/Goals

Nonverbal Behavior

Norms and Social Influence

Organizational Behavior

Person Perception/Impression Formation

Personality Development

Personality Processes/Traits

Physical Health

Politics

Prosocial Behavior

Psychophysiology/Genetics

Religion/Spirituality

Self/Identity

Self-Esteem

Self-Regulation

Sexuality

Social Cognition

Social Development

Social Justice

Social Neuroscience

Stereotyping/Prejudice

Other

For any questions, please contact SPSP Meetings staff at meetings@spsp.org.